



«SAAZ Complect» LLC  
391843, 97, Likharevo street Chulkovo,  
Skopin district Ryazan region Russian Federation  
+7 (49156) 5-30-21 | saaz@oat-group.ru

To Supervisor

№ CK7-2-1906 dated «17» July 2023  
XJO Project

### PROCUREMENT NOTICE

SAAZ Complect LLC, hereinafter referred to as the Purchase Organizer, offer you to take part in the competitive procedure for searching a Supplier.

To pass the preliminary selection and take part in procurement procedure we suggest you fill out a short form of the counterparty and propose a commercial proposal of the procurement participant.

Deadline for proposals submission: till 15:00 27.07.2023  
Time period for proposals consideration: from from 28.07.2023 till 25.08.2023

A commercial proposal is a subject to be under consideration both fully and positional.

Failure to provide the commercial proposal within the established time limits is considered an automatic refusal to participate.

Please, I ask you to extend the terms of your commercial offer to all Organizations of the OAT group purchasing the identical goods, work or service.

You can get all the necessary explanations and information that interest you by contacting the person responsible for organizing the procurement procedure.

Shtanova Irina Vladimirovna e-mail: [skzakupki01@oat-group.ru](mailto:skzakupki01@oat-group.ru),  
Tel +7 (49156) 5-30-42.

In case of corruption, abuse of authority or negligence on the part of company employees, please contact «KAMAZ» PJSC +7 (8552) 37-18-37 or send it by email to PJSC «KAMAZ» [compliance@kamaz.ru](mailto:compliance@kamaz.ru).

Full anonymity is guaranteed, any negative impact on applicants is excluded, even if the information provided has not been confirmed during an internal investigation.

Initiator of procurement:

Organizer of the purchase:  
Head of the Commercial  
Department

(Position)

(Signature)

Moshenskiy A.E

(Full name)

## REQUIREMENTS FOR THE PURCHASE AND THE SUPPLIER

### I. Requirements for the subject of procurement

№	Product name	Unit	Поставка для образцов
1	Gas spring cylinder shank CK201.8231126	Pcs	September 2023 – 50 pcs January 2024 – 100 pcs August 2024 – 5 000 pcs

2. Delivery of goods can be carried out - on the terms of self-pickup and delivery.

3. The price of the Goods must include all taxes and mandatory payments, all discounts, as well as all related work (services).

4. Terms of payment: postponement within 30-45 days.

### II. Requirements to GWS<sup>1</sup> Supplier

#### 1. Base requirements:

- legal capacity, incorporation and registration in the prescribed manner;
- compliance with the requirements established in accordance with the legislation of the Russian Federation for persons supplying goods, performing work, and providing services that are the subject of procurement;
  - failure to liquidate the legal entity and the absence of a decision of the arbitration court on declaring the legal entity, individual entrepreneur bankrupt and on opening of bankruptcy proceedings;
  - non-suspension of the counterparty's activities in the manner prescribed by the Code of Administrative Offenses of the Russian Federation on the day of filling an application in order to participate in procurement;
  - lack of information about the Supplier, including information about the founders, members of the collegial executive body, person acting as the sole executive body of the procurement participant - legal entity in the register of unscrupulous suppliers, provided for Art. 5 of Federal Law No.223-FZ and Federal Law No.44-FZ.
  - a person who is the head of a legal entity must not have a valid disqualification, restrictions on service or a ban on professional or other activities;
  - financial and business activities of a potential supplier should not pose the high tax risks for the company and / or be aimed at obtaining unjustified tax benefits;
  - registration as a procurement participant is carried out on OAT, LLC website [www.oat-group.ru](http://www.oat-group.ru) in the "Suppliers" section, either by registration on the electronic trading platform (or by sending requests to the email address indicated in the notice of procurement opening).

#### 2. Additional requirements:

- the potential supplier must be the manufacturer, the official representative of the manufacturer, or dealer, subject to the submission of a document from the manufacturer of the goods or confirmation of the status of the dealer / distributor on the manufacturer's official website, in addition, the status is allowed:
  - official system partner, intelligent solutions developer, when purchasing equipment, subject to the provision of a partnership / development document;
  - partner / buyer, when purchasing non-transit norms of goods, or single norms, or goods discontinued (for example, for repair and maintenance needs, not serial

<sup>1</sup> GWS – goods, work, service

delivery), provided that copies of the purchase and sale agreements with the manufacturer are provided.

- a potential supplier must have sufficient resources to fulfill obligations for the supply of goods, works and services;

- potential supplier should not be associated with other procurement participants. Associated procurement participants are understood to be procurement participants who are under direct or indirect control of the same individuals;

- no criminal proceedings have been instituted against a potential supplier, its founders and managers on the grounds related to production activities related to the subject of procurement, or of a corrupt nature;

All requirements for the procurement participant can also be established in the procurement documentation for co-contractors (subcontractors, subcontracting suppliers), involved by the procurement participant to execute the contract with the Customer. Responsibility for the compliance of all involved subcontractors (subcontractors, subcontracting suppliers), regardless of the volume of supplies, work, services performed by them, with the requirements specified in the procurement documentation, including the availability of permits for them, lies with the procurement participant.

## QUESTIONNAIRE

Potential Supplier \_\_\_\_\_

In order to ensure the fundamental principles and requirements of anti-corruption \_\_\_\_\_ In this regard, we ask you to fill in this questionnaire of a potential supplier (hereinafter referred to as the "Questionnaire"). **We appreciate your cooperation.** It would be acceptable to provide a link or reference to a publicly available source of information which contains full data in response to the questions asked.

Please provide detailed and extensive answers to all the questions posed by the Questionnaire without exception. If the question does not apply to your company, answer «non-applicable» and give a brief explanation.

If the information asked for by this Questionnaire contains physical persons' personal particulars, please confirm that you have obtained approval of the respective physical persons for their personal particulars to be processed by "SAAZ" Complect LLC.

1.	Party's full name	
2.	Former full and abbreviated business name of the Supplier (if changed), indicating the date of change	
3.	Principal line of business	
4.	TIN and date of state registration	
5.	Legal address	
6.	The actual address at which the activity is carried out (if different from the legal one)	
7.	Telephone, Fax	
8.	Approximate average annual number of employees	
9.	Supplier status (manufacturer, dealer, official representative, intermediary)	
10.	Quality management system certificates (quality management system version, name of certification body, certificate number and date of issue)	
11.	Full name and position of the contact person responsible for working with "SAAZ Complect" LLC	
12.	Telephone, e-mail of the contact person	
13.	Full name of members of the board of directors or other similar governing body	
14.	Full name of the General Director / President of the company / Name and address of the management company	
15.	Full name of Commercial Director, Sales Director	
16.	Name and TIN of the chief accountant of the company	
17.	Type of taxation	
<p>I, the undersigned, authorized to answer the questions of this Questionnaire, hereby do confirm the following:</p> <ol style="list-style-type: none"> <li>1. All the information set out in the answers to this Questionnaire is true and full;</li> <li>2. Approval of the physical persons for their personal data quoted in this Questionnaire to be processed by "SAAZ Complect" LLC has been obtained;</li> </ol> <p>Family name, first name, patronymic _____</p> <p>Position _____</p> <p>Date _____</p> <p>Signature _____</p>		